

## 2019 Facilities Priority Projects (2/11/19)

### Priority Levels:

**HIGH** – Near term or immediate concern for safety, equipment malfunction and property deterioration. Seek available funds as soon as possible and give high priority for staff and/or volunteer time.

**MEDIUM** – Intermediate concern for safety, equipment and property issues, but more desirable if labor and/or funds are available.

**LOW** – Identified as longer term needs - watch and consider for future budgeting of resources.

### HIGH

1. Update Andrews Cabin
  - a. Paint outside
  - b. Evaluate back porch – may need to stabilize due to ground shift
  - c. New furniture
  - d. Update bathroom (fix floor, replace shower, new vanity)
  - e. Reroof -- Tom found rotten boards around chimney
2. Replace wall in women's shower stalls, increase height of shower heads, new shower grates
3. Spray seal coating on blacktop paths
4. Add trail signage
5. Add signage in camp for better directions
  - a. Includes open/closed sign for office
  - b. Includes arrows post to direct people to various areas of camp
6. Barn Improvements
  - a. Replace or repair siding
7. Library ramp for accessibility
8. Fix Amphitheater steps and stop erosion
  - a. Add more black dirt in areas where it washed away
  - b. Fill in top step so ground is flush with top bricks
  - c. Fix ground around amphitheater – add berms to prevent/slow erosion
  - d. Purchase shade seed
  - e. Cover ground in excelsior
9. Brush Hog Prairie
  - a. To maintain the prairie, while also leaving valuable habitat, a quarter of the prairie needs to be brush hogged each year.

### MEDIUM

1. Reshingle square Dorm Roof
2. New picnic tables (ours are rotting, heavy and constantly chipping paint)
3. Fix entrance to farmhouse so it is safer, more visitor friendly and accessible
4. New mattresses in dorms
  - a. Every couple years, colleges update mattresses, in the past, if we can coordinate a semi to pick them up, there is no cost for us to get them.

5. New mattress frames
  - a. Many are sagging and do not offer good support
6. Sand and seal screen porch floor
7. Shingle and repair roof as needed at Library
8. Shingle and repair roof as needed at Log Cabin
9. First Aid Health Lodge Porch – fix flooring

### **LOW**

1. Reshingle Coop roof
2. Retar cracks and paint entire exterior of all dormitories
3. Library - FOHHAS commemorative plaque on rock by NW corner
4. Log Cabin - second half of the log wall repairs from carpenter ant destruction
5. Fireplace inserts for the Library and Log Cabin
6. Andrews' Cabin - repair storm shelter/root cellar stone walls
7. Update electrical in Barn
  - a. Replace small panel in kitchen with 20 space panel
  - b. Install new 54 space panel in nature store
  - c. Separate lights and receptacles in haymow of barn
8. Update electrical in Dormitories
  - a. Updated panels, gpci outlets w/ 'no ground', grounding rods installed
9. Update electrical in Library
10. Widen old driveway for 2 vehicles to pass by safely

### **2019 STAFF PROJECTS**      Blue = Priority

#### AMPHITHEATER

1. Fix grounds around the amphitheater steps and around the amphitheater itself (see high priority list above)

#### BARN

1. Fix griddle because knob
2. Paint hinges/screws on small loft door where it was fixed
3. Replace insulation along foundation – hold until decision made on siding
4. Repaint kitchen – We found 5 gallon bucket of paint in basement
5. Hang donor plates in the dining hall
6. Sand and fill corner wood piece by hand washing sink
7. Stain plywood panels in loft to blend in with the walls
8. Replace door handle to the loft
9. Clean fans, look into newer, more efficient and quiet fans
10. New ceiling tiles
11. Paint Trim
12. Dining Hall- tighten table and chair screws
13. Replace lights in loft with LED

## CABINS

1. Fix screen door on porch of Andrews Cabin
2. New curtains in the cabins
3. Look at bigger screen for chimney pipe  
- Chimney Manns said it can be up to 1/2" holes, ours is much smaller

## CHICKEN COOP

1. Reframe window on east side to cover hole
2. Paint doors white

## CROSS DORM

1. Repaint bathrooms and stall walls
2. Paint/Touch up trim
3. Replace faucets in bathrooms
4. Windows glazed
5. Upgrade lighting in bathrooms to LED
6. Spray building in spring for ants
7. Upgrade lighting in common space to LED
8. New mattresses and frames (see medium priorities above)
9. Refinish wood floors

## LONG DORM

1. Paint front door
2. Rooms need new baskets
3. Paint ceilings in rooms
4. Paint hallway walls
5. Upgrade room lights to small fan with LED light
6. Replace faucets
7. Replace small lamp shades

## FARMHOUSE

1. Remove screen door
2. Repaint inside of the front door
3. Remove bookcase from Sally's office, replace with plastic brochure holder outside by the front door of the farmhouse
4. Move large file cabinet under window (by copy machine) and put under Sally's counter where the plastic bins go
5. Replace sink in bathroom with one with a vanity
6. New curtains in bathroom
7. New flooring in bathroom and entryway
8. Downspouts on Farmhouse need to be replaced
9. Replace flooring in sick room side porch
10. Blinds for the screen porch/protection for floor in winter
11. Replace fence posts of fence around farmhouse
12. Add tiny white fence to garden between front door and screen porch

## LIBRARY

1. Replace screens on library
2. Paint building
3. Fix back door
4. Add LED lightbulbs
5. Find container for games

## MISC.

1. Nordskog Bridge Repairs  
(Replace railings, tighten bolts)
2. Road Arrow Signs  
(Cut and paint 4 more signs)
3. Make 25 new bog mats - HOLD
4. Update handrails on existing stairs around camp for state code

5. Repair waterfront steps  
(Replace some of wood steps and pound in rebar)
6. Restring fencing along Audubon Road  
(Buy roll of wire, we have posts)
7. Build more Leopold Benches
8. New Plexiglass covers on kiosks
9. New donation boxes on kiosks
10. Fix Picnic table bowing and broken boards, repaint

#### PLC

1. Move all displays and materials back into the PLC
2. Possibly complete lower level work

#### SHOP

1. Organize
2. Tractor needs complete fluid change
3. Move all maintenance supplies out of farmhouse basement and into shop
4. Inventory safety gear, order if necessary

#### SHOWERHOUSE

1. Outside
  - a. Paint the outside of the building
  - b. Scrape and paint basement door
2. Woman's side:
  - a. Fix sink trough – approx.: 3.5w 'x 9'L x 3'H
    - i. Sand down to metal. Clear coat
  - b. Fix broken bench
  - c. Scrape and paint along cement by toilet stalls
  - d. Paint inside of stall doors
3. Men's side:
  - a. Paint shower and stalls where paint is peeling
  - b. Wall inside of the door needs to be cleaned
4. ADA
  - a. Tighten melamine on walls
5. Wash walls in the bathrooms – especially by hand towels
6. LED ballasts

#### TRAILS

1. Fix and replace Benches on Bear Trail
2. Continue to add woodchips to Bog trail to cut down on mud holes  
(wood chips donated)
3. Remove or fix wooden walkway on bog trail