



Communicable Disease Plan

updated January 2025

Overview

Hunt Hill Nature Center is committed to providing a safe and healthy work environment for our staff, volunteers, and program participants. The following communicable disease plan provides strategies for reducing the risk of communicable disease spreading at Hunt Hill and intervention strategies for if a staff member, volunteer, or program participant shows signs or symptoms of a communicable disease at a Hunt Hill program or event.

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Prevention

Hunt Hill will promote actions that help prevent the spread of communicable diseases. These actions should be followed regardless of the current levels of communicable diseases in the community.

- Clean & disinfect commonly touched areas regularly (at least daily during high-use times).
- Collect & review health history forms for overnight and day camp programming.
- Require blood borne pathogens training for staff with the risk of coming in contact with blood (such as maintenance & lifeguards).
- Offer Hep B vaccine for employees who receive blood borne pathogen training.
- Provide sharps containers in restrooms for safe disposal of needles.
- Provide staff with personal protective equipment including nitrile gloves and CPR breathing barriers.
- Train staff about communicable diseases illness-reducing strategies during summer staff training and kitchen training.
- Remind staff & participants about illness-reducing strategies.
 - Posted handwashing signs for employees in restrooms.
 - Scheduled handwashing before meals for day campers.
- Monitor for signs of communicable disease outbreak at camp.

Prescreening

- Refer to the Wisconsin Department of Health Services' [Childhood Communicable Diseases](#) chart if any participants have signs and symptoms of a communicable disease. Follow the appropriate criteria for exclusion.
- Collect & review health history forms for overnight programming.
 - Health history criteria for being sent home.
 - Chronic illness that cannot be effectively managed
 - History of a communicable disease that has not been cleared by a medical professional (e.g. tuberculosis)

Food Safety

- Ensure food service staff know which symptoms & diseases exclude them from kitchen work (See [WI Food Code 2-2: Food Employee Health](#), pg 843)
- Monitor kitchen staff and volunteers for wellness. Exclude them if showing signs or symptoms of communicable diseases.

Vaccinations

- Encourage staff, day campers, and overnight campers to be up-to-date with vaccinations.
- Offer Hepatitis B vaccine to all workers who have a risk of coming into contact with blood (maintenance staff, lifeguards, Day Camp staff).

Staff Training

- Illness-Reducing Strategies
 - Handwashing
 - Coughing/sneezing into the elbow



- Avoid touching face
- Bloodborne pathogens
- First aid
- Common childhood diseases
- Reportable communicable diseases
- Access to vaccines
- Access to personal protective equipment
 - Where to find
 - When to use
 - How to use

Shared Equipment

- Discourage campers from sharing personal items such as water bottles, towels, toothbrushes, etc.
- If the item touches the person's face such as blindfolds, musical instruments, masks, binoculars, etc, have separate items for each person.

Handwashing

- Wash hands with soap and water for at least 20 seconds.
- Use a paper towel or air-dry hands.
- If soap and water are not available, use hand sanitizer that contains at least 60% alcohol.

Personal Protective Equipment (PPE)

- Have PPE including gloves, masks, and eye protection available.
- Ensure staff knows how to use and dispose of them safely.

Cleaning & Disinfecting

Items should be cleaned with water and a detergent prior to disinfection. To disinfect, use an EPA-approved disinfectant or bleach solution.

Cleaning solutions

- Sentinel II is a highly effective disinfectant, approved by the EPA to fight against the Human Coronavirus. Dilute 2.5 ounces of Sentinel II with a gallon of water. The surface must remain wet for 10 minutes and be allowed to air dry.
- A bleach solution of 5 tablespoons ($\frac{1}{3}$ cup) of bleach to a gallon of water or 4 teaspoons of bleach to a quart of water should be used to disinfect nonporous surfaces. A fresh bleach solution should be created daily.
- Eye protection that prevents chemicals from splashing into eyes (such as safety goggles or face shields) and gloves should be worn when preparing cleaning solutions, including dilute bleach solutions. All spray bottles must be labeled with the contents using a permanent marker.



Cleaning Schedule

- High-use contact areas such as bathrooms, doorknobs, tables/counters, light switches, sinks, faucets, and toilet handles should be cleaned at least daily during camps and programming.
- All other spaces should be cleaned at least once per week or between users.

Cleaning & Disinfecting Procedure

- Wear appropriate PPE.
- Clean the surface using a water and detergent solution.
- Let the surface dry before disinfecting.
- Spray a disinfectant solution and wipe.
- Allow the surface to air dry.

Cleaning after a Confirmed or Probable Case of a Communicable Disease

- If more than 7 days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary. Continue routine cleaning and disinfection.
- If a confirmed or suspected case is discovered, close areas that were used by the ill person.
- Open outside doors and windows to increase air circulation.
- Wait up to 24 hours or as long as practical before you clean or disinfect the space to allow respiratory droplets to settle before cleaning and disinfecting. Outdoor venues and equipment can be cleaned without delay.
- Clean and disinfect all areas used by the ill person.
- Use dedicated cleaning and disinfecting materials to disinfect a potential source area and do not use cleaning equipment to clean other areas until they are thoroughly cleaned and disinfected.
- Reusable cloth is not recommended as it can re-contaminate surfaces.
- Clean and disinfect hampers or other carts for transporting laundry according to guidance for hard surfaces.

Monitoring

- Monitor health log at least weekly to keep track of common symptoms of participants & staff.
- If the same symptoms occur for at least two different people, consider whether they could be symptoms of a communicable disease. If likely, move into the intervention stage.



Intervention

Intervention occurs if one of our staff or participants reports a confirmed or probable case of a communicable disease likely to have spread during our programming OR when the Centers for Disease Control and Prevention (CDC) or Wisconsin Department of Health Services (WI DHS) declare the risk of a specific communicable disease to be high in our area. For example, if a pandemic or epidemic is declared.

Intervention		
Action	Means	Person Responsible
Exclude staff who have a communicable disease from doing particular tasks.	Report symptoms or diagnosis of communicable disease to direct supervisor or Executive Director.	Direct Supervisor OR Executive Director
Exclude participants who pose a public health risk.	If a person is displaying obvious symptoms or shares a diagnosis of a communicable disease at a program, kindly ask them to stay home until they feel better.	Program Coordinator OR Group Coordinator
Isolate staff and participants who are unable to leave.	Isolate in the multipurpose room in the office or a dorm that is not being used by other staff or campers. Designate a private bathroom for that person.	Group Coordinator
Report required reportable communicable diseases.	Report to required DHS personnel.	Group Coordinator
Increase cleaning & disinfection schedule.	Disinfect commonly touched surfaces more often.	Maintenance Staff
Increase non-pharmaceutical interventions when there is a community outbreak.	Encourage masking, increased handwashing, and social distancing as appropriate and suggested by DHS or CDC.	Program Coordinator AND Group Coordinator



Exclusion

Hunt Hill Nature Center reserves the right not to admit people who pose a communicable disease risk to others. This risk will be determined if someone has signs and symptoms that justify exclusion in [Wisconsin Childhood Communicable Diseases](#) or in [WI Food Code 2-2: Food Employee Health](#) (pg 843).

Common signs and symptoms that qualify for exclusion include:

- Fever
- Diarrhea
- Vomiting
- Jaundice
- Lesions/sores (if they cannot be suitably covered)

Isolation

If the exclusion of a person with a communicable disease is not feasible (such as in the case of a staff member or camper who is visiting from out of state), isolate the infected person until they are able to return home or return to regular camp activities.

Reporting

Notify state & local health departments if listed as Reportable on the [Wisconsin Childhood Communicable Diseases](#) or in [DHS 145](#).

Notify participants & staff if listed on Wisconsin Childhood Communicable Disease Chart if the vector is likely to have affected participants (airborne, indirect contact). If unlikely to spread between participants (requires direct contact or sexual contact), use judgment. Protect the privacy of the ill person.



Resources

Communicable Diseases and Other Notifiable Conditions (June 2018). Wisconsin Department of Health Services. [Wisconsin Legislature: Chapter DHS 145 Appendix A](#)

Exposure Control Plan. (January 2, 2025). Hunt Hill Nature Center. [Exposure Control Plan](#)

Wisconsin Childhood Communicable Diseases. (May 2014). Wisconsin Department of Health Services. [Wisconsin Childhood Communicable Diseases](#)

Wisconsin Food Code. (November 2024). Wisconsin Department of Health Services. [Wisconsin Food Code](#)